

# HOW TO SUBMIT JOBS TO SPACE-CAREERS



[www.space-careers.com/recruit](http://www.space-careers.com/recruit)

## Table of content:

Jobs within scope?

Post the job on your website, or on Space-Careers?

Urgent recruitment needs or wish to promote your organisation?

[www.space-careers.com/post\\_job](http://www.space-careers.com/post_job)

Normally organisations post their job vacancies on their own web pages, and then they need other channels as well for more publicity. E.g. print medias or the internet. Space-Careers provides a great channel to reach online jobseekers.

There are three considerations for the recruiter before submitting a job to Space-Careers:

- Does the job fall within the Space-Careers scope?
- Is the job description posted on your website, or should it be posted directly on our website?
- Should the job be highlighted in our listings to attract more attention?

## 1. JOBS WITHIN SCOPE?

Qualifying jobs can be listed for free on Space-Careers. See our post job page for more information. If a job posting does not fall within our basic job scope and our free posting model, we can still publish it on Space-Careers.

We can list jobs that aren't in this scope for a modest charge. Please note we always charge for jobs submitted by recruitment agencies.

## 2. POST THE JOB ON YOUR WEBSITE, OR ON SPACE-CAREERS?

We only list for free if the job ad is displayed on your website.

If the job is not already on your website, talk to your website administrator and HR department about whether you can list the job on your web site. If you can't create a web page quickly, we can do it for you - just send us the job details here.

If we create a premium web page for you, we will put your logo at the top of the page, and we will layout the page with all the information you supply. With a Space-Careers custom web page:

- Your logo will be prominently displayed.
- The job ad will be linked to from our latest news and category pages on the web site, and in our newsletter.
- The ad will displayed for four weeks.

Ask our sales team to advise you what is best for your recruitment situation.

### 3. URGENT RECRUITMENT NEEDS OR WISH TO PROMOTE YOUR ORGANISATION?

To get more visibility and responses to your job ad, Space-Careers can highlight or promote the ad in our listings.

You can have your job ad highlighted with a logo and description to make it command attention in the job listings over the whole recruitment period.

You can also have your logo displayed next to the job description, which will draw attention from our large audience to your job and your organisation during the whole recruitment period.

For the recruiter who urgently needs intense promotion of one or several jobs, we can also display the job ad at the very top of the front page's job list - and they stay on top during the whole week! The recruiter can even advertise multiple jobs in such a single announcement, if needed. Email us for details.

If you wish to promote several jobs, or recruit for several skills, we can also offer a more detailed recruitment advertisement at the very top of the home page job listings.



# SPACECAREERS

## Top companies use Space-Careers



### CONTACT SALES:

Ask about **up to 30% off volume packs** and about our **high visibility packages**

[info@space-careers.com](mailto:info@space-careers.com)

Tel: Belgium +32(0)2 790 3200

Tel: UK +44 (0)20 3608 8800

## Reach your top talent today

Centralized site for Engineering, Research, Project Management, Space Software Engineering, Satellite Manufacturing & Operations, and many more.

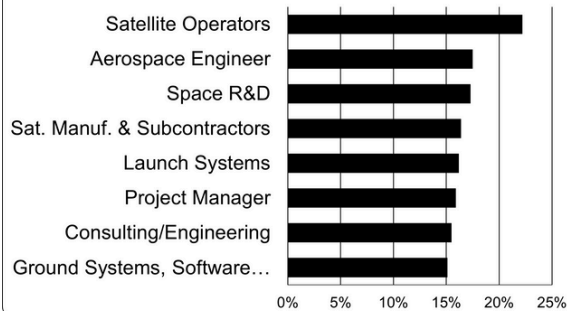
- 40 000 sessions
- 20 000 users (unique visitors)
- 15 000 followers on LinkedIn and other social media
- 50 000 Job Alerts sent monthly with custom preferences

## Highly qualified Space Industry Experts in Europe

Through years of marketing and networking at industry-relevant events, Space-Careers has built up a niche audience of highly qualified candidates.

- 87% are willing to relocate
- Most of the candidates are educated to degree level
- Multilingual with English as the most common language

### Space-Careers Area of Interest



## What our Clients Say



**"We are extremely satisfied with our experience using Space-Careers.** The platform operates seamlessly, and we especially appreciate the team's quick responsiveness. Whenever we needed support, the staff was readily available. Our job postings were always published promptly and efficiently. **We highly recommend the platform to any company in the space industry!"**

- Ana Glavas, HR - Talent Acquisition, Peak Technology



**"The website is actually very user friendly.** We got enough responses, which were mainly from qualified engineers. Thanks for your fruitful cooperation! **We got qualified assistance and were contacted by competent and friendly personnel."**

- Key Account Manager, Nievelt Ingenieur GmbH



**"I'm very satisfied with the outcome of our "Spacecraft Controller" posting so far. We had a lot of applicants through Space-Careers, so the data mirrors our own impression,"**

- Christian Maruszczyk, HR Business Partner - Recruitment, Telespazio Germany



**"Thanks for the fast service. We are very pleased with the results of the ad... We can choose between a lot of candidates for this position!"**

- Ine Debo, Recruitment Officer, Deloitte